

# WILMINGTON CLUB

## RENOVATION NEWSLETTER

### GENERAL ANNOUNCEMENT

Our long awaited project has commenced and Phase I will continue to April 2013. This phase will improve the 2nd floor banquet rooms with new HVAC, lighting, and ceiling systems.

The Phase II Kitchen Upgrade will be preformed during July 2013. These improvements will include the replacement of HVAC equipment, fire protection equipment, and cooking equipment.

### SAFETY AWARENESS AND TRAVEL PATHWAYS

With every construction improvement are challenges to walking pathways and material handling. The main entrance and the north side entrance shall remain unchanged however Members shall exercise caution and avoid the construction zone in the southeast corner of the parking lot.

**Members shall access the second floor business office and restroom by using the front stair. The ladies restroom will remain in service however, all access must be coordinated and escorted. The elevator will also remain in service to the second floor with a requirement for advanced notifications and assistance.**

### SECURITY AWARENESS & ACCOUNTABILITY

To assure control of contracted personnel, each week all contractors email a list of employees assigned to the site. Those workers are required to sign in upon their arrival on site. Updated building rules and regulations have communicated the Club's higher expectation regarding personal behavior, respect for Club Members and restricted travel within the Club.

Monitoring of these workmen will be a collaboration between Club Administration, Project Executive Services, and EDiS.

### SYSTEM INTERRUPTIONS

Rooftop Motor Control Center: Feb 15,16, and 17

Electrical Floor Panels B, 1, 2, and 3: Afternoon, Evening TBD

Kitchen Grease Exhaust Fan Rework: March 2

Kitchen Dishwasher Exhaust Ductwork & Fan: March 2

Delmarva Gas Tie In for High Pressure: TBD

### CONSTRUCTION MILESTONES

JAN 28- MOVE 2ND FLOOR ART & FURNITURE

JAN 29-30 SEAL 2ND FLOOR STAIRWAY AND LOBBY

JAN 31 START DEMOLITION

FEB 1-2 EQUIPMENT DELIVERY & CRANE ACTIVITY

FEB 16-18 MCC SHUTDOWN



**1855**